

**Enrolled Minutes of the Fifth Regular Meeting  
Of the Twenty-Sixth Highland Town Council  
Monday, March 10, 2008**

*Study Session.* The Twenty Sixth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, March 10, 2008 at 6:30 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, Brian Novak and Konnie Kuiper were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**General Substance of Matters Discussed.**

1. The Town Council discussed the imminent agenda
2. The Town Council discussed particularly a letter from Dr. Promila Mehta in which she requested a waiver from the higher fee for the newly implemented mandatory annual business license.
3. The Town Council discussed proposed Resolution No. 2008-09 and the proposed Economic Development Area, for Bell Parts Supply, 2609 45<sup>th</sup> Avenue, Highland.

The study session ended at 7:02 O'clock p.m.

*Regular Meeting.* The Twenty Sixth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, March 10, 2008 at 7:05 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President Bernie Zemen presided and the Town Clerk-Treasurer was present to memorialize the proceedings.

The session was opened with Councilor Brian Novak leading the pledge of allegiance to the United States Flag and offering a prayer.

**Roll Call:** Councilors Bernie Zemen, Mark Herak, Dan Vassar, Brian Novak and Konnie Kuiper were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Rhett L. Tauber, Town Council Attorney; Jack Lannon, General Supervisor Public Works; Peter T. Hojnicky, Metropolitan Police Chief; Kenneth J. Mika, Building Commissioner; William R. Timmer, CFOD, Fire Chief; Cecile Petro, Redevelopment Director and Alex M. Brown, CPRP, Parks and Recreation Superintendent.

Lisa Gauthier and Laurel Roach of the Special Events Advisory Committee; and Ed Dabrowski were also present.

**Minutes of the Previous Session**

The minutes of the regular meeting of 25 February 2008 were approved by general consent.

**Special Orders:**

1. **Proclamation of the Municipal Executive:** A Proclamation Setting March 2008 as Developmental Disability Month in the Town of Highland, as requested by ARC Bridges of Lake County. The Clerk-Treasurer read the aloud the proclamation and the Town Council President executed it with his signature.

**TOWN OF HIGHLAND  
PROCLAMATION OF the TOWN EXECUTIVE**

**A PROCLAMATION IN RECOGNITION OF MARCH AS DEVELOPMENTAL DISABILITY AWARENESS MONTH**

**Whereas,** The month of March 2008 has been designated as Developmental Disability Awareness Month to celebrate and recognize people with developmental disabilities by the Governor of the State of Indiana; and,

**Whereas,** Developmental Disability is a natural part of the human experience and in no way diminishes the right of individuals with developmental disabilities to live independently, enjoy self-determination, make choices, contribute to society and experience in full the economic, political, social, cultural and educational mainstream of American society; and

**Whereas,** Family members, friends and members of the community can play a central role in enhancing the lives of people with developmental disabilities especially when the family and community are provided with necessary support services and public and private employers are aware of the capabilities of people with developmental disabilities to be engaged in competitive work in inclusive settings; and,

**Whereas,** The goals of this municipality and state properly include providing individuals with developmental disabilities the opportunities and support to make informed choices and decisions, live in homes and communities where such individuals can exercise their full rights and responsibilities as citizens, pursue meaningful and productive lives, contribute to their family, community State and Nation, have interdependent friendships and relationships with others, and achieve full inclusion in society.

**Now, Therefore,** I, Bernie Zemen, by virtue of the authority vested in me as President of the Town Council of the Town of Highland, Lake County, Indiana, now hereby proclaim the month of March 2008, as **Developmental Disability Awareness Month** in the Town of Highland;

**Be it Further Proclaimed,** That the citizens of Highland are hereby called upon to observe the month with appropriate programs and activities;and,

**Be it Still Further Proclaimed,** That the citizens of Highland are hereby encouraged to seek counsel and input from any person or group with knowledge of and expertise in matters concerning developmental disabilities.

**In Witness Whereof,** I have hereunto set my hand and caused the Corporate Seal to be affixed at the Highland Municipal Building this 10<sup>th</sup> day of March in the year, 2008.

**TOWN of HIGHLAND, INDIANA  
BY ITS TOWN COUNCIL PRESIDENT**

Bernie Zemen

**Attest:**

Michael W. Griffin, IAMC/CMC/CPFA  
**Clerk-Treasurer**

**Comments from the Public for Topics on the Agenda**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. Persons addressing the Town Council are requested to limit their presentations to **three (3) minutes** and to try to avoid repetitious comments.

1. Ray Goodrich, 3728 42<sup>nd</sup> Place, Highland, inquired whether or not any conflict of interest maybe suggested when voting for increases in wages that affect pensions as to retirees and relationships that councilors may have with current municipal workers.
2. Joe Bartok, 9324 Spring Creek Drive, Highland, inquired about the particular waiver request by letter submitted by Dr. Mehta.

**Communications:**

1. The Clerk-Treasurer read a letter from Southridge Elementary School Principal requesting a donation of thirty (30) recycling bins for classrooms at Southridge School to support recycling efforts of student body. The value of this contribution would be \$263.40. The request was noted and the works board was taken up.
  - (a) **Works Board Order No. 2008-09:** An Order of the Works Board Approving the contribution of 30 recycling bins for the use by Southridge Elementary School. Councilor Herak moved the passage and adoption of Works Board Order No. 2008-09. Councilor Novak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**THE TOWN of HIGHLAND  
WORKS BOARD ORDER NO. 2008-09**

**A N ORDER AUTHORIZING and APPROVING a CONTRIBUTION OF 30 RECYCLING BINS to the  
SOUTHRIDGE ELEMENTARY SCHOOL in support of its CLASSROOM RECYCLING INITIATIVE.**

**Whereas,** The Town Council for the Town of Highland is the Legislative and Fiscal Body of the Municipality as well as the works board pursuant to IC 36-1-2 et seq.,and

**Whereas,**Southridge Elementary School of Highland, through its Principal has requested that a voluntary contribution of 30 recycling bins be made by the Town of Highland to the school to support its efforts at recycling and waste stream reduction in each of classroom; and

**Whereas,**Under its authority of IC 36-1-3, The Town passed and adopted Section §33.03 of the Highland Municipal Code which provides in pertinent part that the Town Council is authorized to budget and appropriate funds from the general fund of the town to pay the expenses incurred in promoting the best interests of the town and that such expenses may include, but not necessarily be limited to those incurred in developing relations with other units of government or any other expenses of civic or governmental nature deemed by the Town Council to be in the interests of the Town; and

**Whereas,** Section §31.04(B) of the Highland Municipal Code, which references the purposes of the resources of the Solid Waste District Grant Fund, provides in pertinent part that the "... fund is dedicated and established to provide funds for programs of the municipality that are consistent with the terms of the Lake County Solid Waste District Management Twenty-Year Plan, and to support the on-going integrated, community-based solid waste management program, combining elements of residential solid waste collection, promoting waste stream reduction through recycling, and encouraging the use of recycled materials; and

**Whereas,**The Town Council has reviewed the matter, and in the interest of goodwill, comity and the promotion of waste stream reduction, now desires to make an elective contribution to Southridge Elementary School as requested by its principal;

**Now Therefore Be it hereby Ordered** by the Town Council of the Town of Highland, Lake County, Indiana;

**Section 1.** That Southridge Elementary School, 9221 Johnston Street, Highland, Indiana, in the interest of goodwill and comity and in support of its efforts promoting waste stream reduction through recycling, now be granted, as requested, an elective contribution of thirty (30) recycling bins used by the town as part of its curb side recycling program, and valued in the amount of two hundred forty dollars (\$263.40) in support Southridge Elementary School's classroom recycling initiative;

**Section 2.** That the Public Works Director be authorized and instructed to deliver to Southridge Elementary School thirty (30) recycling bins, either from existing supply on hand or obtained from a future order, paid from the resources of the Solid Waste District Grant Fund;

**Section 3.** That the Town Council hereby finds and determines that such an expense promotes the laudable interests of the Town, supports more perfect relations with other participating member units of government and is a lawful expense supporting activities which are of a civic or governmental nature;

**Section 4.** That the Town Council further finds and determines that the activities and expenses as described herein, while not paid from the Corporation General Fund, are uses and expenditures consistent with the purposes of the **Solid Waste District Grant Fund**, and are accordingly approved;

**Section 5.** That the proper officers are hereby authorized and directed to take such lawful measures as may be necessary and desirable to carryout the purposes of this order.

**Be it so Ordered.**

**DULY, PASSED and ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 10<sup>th</sup> day of March 2008 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

2. The Clerk-Treasurer read a letter from Promila Mehta, M.D. of Promila Associates, P.C., regarding application for waiver from the post- February 28 business fee and instead permitting the \$25 fee, owing to not receiving an application in the mail for business license renewal. Dr. Mehta believes that the Town of Highland did mail the application but does attribute the non-receipt to a "mail mix-up."

Councilor Herak moved to deny the request and confirm the late charge as applied to the business license application of Promila Associates, P.C. Councilor Novak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The request was denied.

**Staff Reports:** The Council received the following reports as information for the record:

• **Building & Inspection Report for February 2008**

Permit Type	No.	Residential	Commercial	Est. Cost	Fees
Single Family	0	0	0	\$0.00	\$0.00
Duplex / Condo	0	0	0	\$0.00	\$0.00
Commercial	1	0	1	\$1,750,000.00	\$17,787.00
Residential	15	15	0	\$101,097.00	\$1,988.00
Addit/Remodel					
Commercial	1	0	1	\$97,507.00	\$1,234.00
Addit/Remodel					
Sheds	0	0	0	\$0.000	\$0.00
Fences	0	0	0	\$0.00	\$0.00
Garage	0	0	0	\$0.00	\$0.00
Swimming Pools	0	0	0		\$0.00
Misc. Permits	10	10	0	\$45,171.00	\$1,110.00
Misc. other	1	0	1	\$0.00	\$383.00
Signs	2	0	2	\$4,070.00	\$492.00
Fire Repair	0	0	0	\$0	\$0
<b>Total:</b>	<b>30</b>	<b>25</b>	<b>5</b>	<b>\$1,997,845.00</b>	<b>\$22,994.00</b>
<b>Electrical Permits</b>	<b>13</b>	<b>9</b>	<b>4</b>		<b>\$1,235.00</b>
<b>Plumbing Permits</b>	<b>2</b>	<b>1</b>	<b>1</b>		<b>\$269.50</b>
<b>Water Meters</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>\$0.00</b>
<b>Water Taps</b>	<b>1</b>	<b>0</b>	<b>1</b>		<b>\$200.00</b>
<b>Sewer Taps</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>\$0.00</b>
<b>Total:</b>	<b>3</b>	<b>1</b>	<b>2</b>		<b>\$469.50</b>

**February Code Enforcement:** 144 warnings issued and 5 citations were issued.

There were 18 final building inspections, 13 plumbing inspections, and 22 electrical inspections. There were 0 electrical exams given.

• **Fire Department Report for February 2008**

	Month	Y.T.D.	Previous Y.T.D.	Task Hours
General Alarms	8	24	31	
Car Fires	0	1	2	
Still Alarms	9	16	21	
Ambulance calls	0	0	0	

• **Workplace Safety Report for February 2008**

There was one incident reported in February. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2008	Total in 2007	Restricted Days 2008	Lost Workdays This Year	Restricted Days Last Year (2007)	Lost Workdays Last Year (2007)
Parks	0	0	6	0	0	0	0
Fire	1	1	1	0	0	0	0
Police	0	0	10	0	0	55	70
Street	0	0	2	0	0	0	0
Water & Sewer	0	2	3	0	0	0	0
Maint.	0	0	0	0	0	0	0
Other	0	0	3	0	0	0	0
<b>TOTALS</b>	1	3	25	0	0	55	70

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

**Appointments:**

• **Statutory Boards and Commissions**

Executive Appointments made by Town Council President

Legislative or Fiscal Body Appointments made by Town Council

1. Executive Appointment to Economic Development Commission, Lake County Council nominee. New Term expires 1 February 2012.
- (a) Letter of re-nomination received. The Town Clerk-Treasurer reported that the Lake County Council had convened and renominated its current nominated member of the Highland Economic Development Commission, Mr. Dave Beanblossom, 9321 Parkway Drive, Highland.
- (b) Action by Town Council President. Pursuant to IC 36-7-12 and Section § 217.03 (A) of the Municipal Code, the Town Council President appointed the Lake County Council nominee, David Beanblossom, 9321 Parkway Drive, Highland, Indiana 46322.

**Unfinished Business and General Orders:**

1. **Works Board Order No. 2008-08:** An Order of the Works Board Accepting the Quotation of Vermeer-Midwest, Inc., for One (1) Vermeer Model BC 1500 Brush Chipper as the lowest responsive and responsible Quote.  
The cost of the Chipper is net \$25,900; Quoted price was \$31,900 with a trade-in of existing chipper valued at \$6,000.  
The source of the funds for this purchase is the Solid Waste District Grant Fund.

Councilor Vassar moved the passage and adoption of Works Board Order No. 2008-08.  
Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The Order was adopted.

Town of Highland  
Board of Works  
Order of the Works Board 2008-08

**An Order of the Works Board Accepting the Quotation of Vermeer-Midwest, Incorporated for One (1) Vermeer Model BC 1500 Brush Chipper as the Lowest Responsive and Responsible Quote**

**WHEREAS**, THE TOWN OF HIGHLAND, DEPARTMENT OF PUBLIC WORKS, AS PART OF ITS PUBLIC DUTIES, HAS RESPONSIBILITY FOR SOLID WASTE COLLECTION AND DISPOSAL, INCLUDING TREE LIMBS AND BRANCHES, THROUGHOUT THE TOWN OF HIGHLAND AND THE DIRECTOR OF PUBLIC WORKS HAS DETERMINED A NEED TO PURCHASE A BRUSH CHIPPER IN ORDER TO CARRY OUT ITS RESPONSIBILITY; AND

**Whereas**, the Public Works Director, pursuant to §31.19(D)(1) of the HMC, serves as the Purchasing Agent for the Public Works Department; and

**Whereas**, the Purchasing Agent, pursuant to §31.20(F) of the HMC, expected that the purchase would be more than \$25,000 but not more than \$75,000 and invited quotes in accordance with §31.20(F) of the HMC; and

**WHEREAS**, THE FOLLOWING QUOTES HAVE BEEN RECEIVED:

<u>COMPANY</u>	<u>MAKE AND MODEL QUOTE</u>	<u>TRADE-IN</u>	<u>NET</u>
VERMEER-MIDWEST, INC.	VERMEER BC1500	\$31,900.00	\$6,000.00 \$25,900.00
ALEXANDER EQUIP CO. INC.	MORBARK MODEL 18 HURRICANE	\$39,895.00	\$7,000.00 \$32,895.00
ALEXANDER EQUIP CO. INC.	MORBARK MODEL 15 TORNADO	\$33,200.00	\$7,000.00 \$26,200.00

; AND

**Whereas**, the Town Council as the Works Board of the Municipality, pursuant to §31.17(A)(1) of the HMC serves as purchasing agency for the Public Works Department; and

**Whereas**, the purchase price exceeds \$10,000.00 and, pursuant to §31.18(C) of the HMC requires the express approval of the purchasing agency; and; and

**Whereas**, the purchase will be supported by the Solid Waste District Grant fund and there is sufficient appropriation in order to support the purchase; and

**Whereas**, the Town Council now desires to approve and authorize the Public Works Director to complete the purchase pursuant to the terms stated herein.

**Now Therefore Be it So Ordered** by the Town Council of the Town of Highland, Lake County, Indiana;

**Section 1** That the quote of Vermeer-Midwest, Incorporated in the amount of Thirty-One Thousand Nine Hundred Dollars and no cents (\$31,900.00) less Six Thousand Dollars and no Cents (\$6,000.00) trade-in of one (1) 1994 Morbark Model 17 Chipper (Net Purchase Price of Twenty-five Thousand Nine Hundred Dollars and no Cents (\$25,900.00) for the purchase of **ONE (1) VERMEER MODEL BC 1500 BRUSH CHIPPER** is hereby accepted as the lowest responsive and responsible bid;

**Section 2.** That the Public Works Director is hereby authorized to issue a purchase order to Vemeer-Midwest, Incorporated and to execute all documents necessary to implement the purchase thereof;

**SECTION 3.** THAT THE MUNICIPAL FISCAL OFFICER IS HEREBY AUTHORIZED TO EXPEND SOLID WASTE DISTRICT GRANT FUNDS IN ORDER TO SUPPORT AND IMPLEMENT THE PURCHASE.

**Be it So Ordered.**

**DULY, PASSED AND ADOPTED** by the Town Council of the Town of Highland, Lake County, Indiana this 10<sup>th</sup> day of March 2008 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

*Attest:*

Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1; IC 36-5-6-5)

- Works Board Order No. 2008-10:** An Order Finding and Determining Certain Personal Property of the Municipality as No longer needed or Unfit for the Purposes for which originally acquired and further Authorizing and Approving Disposal of this property

pursuant to IC 5-22-22-8 et seq. (Old Hon office modules and 40 air tanks, not OSHA compliant.)

Councilor Novak moved the passage and adoption of Works Board Order No. 2008-10. Councilor Kuiper seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The Order was adopted.

THE TOWN of HIGHLAND  
BOARD of WORKS ORDER NO. 2008-10

**AN ORDER FINDING and DETERMINING CERTAIN PERSONAL PROPERTY of the MUNICIPALITY as NO LONGER NEEDED or UNFIT for the PURPOSES for WHICH ORIGINALLY ACQUIRED and FURTHER AUTHORIZING and APPROVING DISPOSAL of this PROPERTY PURSUANT to IC 5-22-22-8 ET SEQ.**

**Whereas**, The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

**Whereas**, The Town Council for the Town of Highland is the Purchasing Agency of the Office of the Clerk-Treasurer, pursuant to Section § 31.17(A)(9); and

**Whereas**, The Town Council for the Town of Highland is the Purchasing Agency of the Fire Department, pursuant to Section § 31.17(A)(5); and

**Whereas**, The Town Council has been advised by the Clerk-Treasurer that there are items of municipal personal property that have been held by the municipality for at least one (1) year or longer and are either no longer needed or unfit for the purposes originally intended; and

**Whereas**, The Town Council has been advised by the Fire Chief that there are items of municipal personal property that have been held by the municipality for at least one (1) year or longer and are either no longer needed or unfit for the purposes originally intended; and

**Whereas**, The Clerk-Treasurer and the Fire Chief have recommended that a disposal of the personal properties be authorized pursuant to the provisions of IC 5-22-22-8 et seq.; and,

**Whereas**, The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve a disposal of personal property of the municipality pursuant to the applicable law;

**Now Therefore Be it hereby Ordered** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** That the Town Council of the Town of Highland hereby finds and determines the following:

(a) That there are articles of personal property, owned by the municipality, that have been possessed by the municipality for at least a year or more that are no longer needed or unfit for the purposes for which they were intended;

(b) That these articles of personal property have an estimated total value that is less than the estimated costs of the sale and transportation of the property, therefore may be deemed of no market value and worthless, all pursuant to IC 5-22-22-8;

(c) That the articles of personal property herein referred to are particularly described as **several sections of Hon brand office partitions, and accessories, originally used in the Office of the Clerk-Treasurer;** and,

(d) That the articles of personal property herein referred to are particularly described as **forty (40) 2200 psi MSA air packs and spare bottles that accompany them, not in compliance with current OSHA regulations, originally used in the Fire Department;**

**Section 3.** That the proper officers of the municipality are hereby authorized and instructed to cause a lawful disposal, transfer, demolition or junking of the personal property herein identified, without advertising pursuant to the provisions of IC 5-22-22-6(2) and IC 5-22-22-8;

**Be it So Ordered**

**DULY, ADOPTED and ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 10<sup>th</sup> day of March 2008 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, **Clerk-Treasurer** (IC 33-16-4-1; IC 36-5-6-5)

3. **Resolution No. 2008-09:** A RESOLUTION FIXING MONDAY, April 14, 2008 AS THE TIME FOR A PUBLIC HEARING FOR RECEIVING REMONSTRANCES AND OBJECTIONS FROM PERSONS INTERESTED IN OR AFFECTED BY THE DESIGNATION OF AN ECONOMIC REVITALIZATION (PROPERTY TAX ABATEMENT) AREA.

Councilor Vassar moved the passage and adoption of Resolution No. 2008-09. Councilor Herak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted.

**TOWN OF HIGHLAND, INDIANA  
RESOLUTION No. 2008-09**

**A RESOLUTION FIXING MONDAY, April 14, 2008 AS THE TIME FOR A PUBLIC HEARING FOR RECEIVING REMONSTRANCES AND OBJECTIONS FROM PERSONS INTERESTED IN OR AFFECTED BY THE DESIGNATION OF AN ECONOMIC REVITALIZATION (PROPERTY TAX ABATEMENT) AREA**

**WHEREAS**, Indiana Code 6-1.1-12.1; amended, (the "Act") allows a partial abatement of property taxes attributable to "Redevelopment" or "Rehabilitation" activities in "Economic Revitalization Areas" as those terms are defined in the Act, and

**WHEREAS**, The Act provides that such Economic Revitalization Areas are areas within the Town which have:

"...become undesirable for, or impossible of, normal development, and occupancy because of a lack of development, cessation of growth, deterioration of improvements or character of occupancy, age, obsolescence, substandard buildings or other factors which have impaired values or prevent a normal development of property or use of property", and

**WHEREAS**, The Act empowers the Town Council to designate Economic Revitalization Areas within the Town by following a procedure hearing and confirmation of a Preliminary Resolution, provision of a public notice at least ten days before the date of a public hearing, conducting a public hearing and confirmation of a Final Resolution, and

**WHEREAS**, The Highland Redevelopment Commission desires to have the Real Estate located at 2609 45<sup>th</sup> Street designated as an *Economic Revitalization Area* for the purpose of offering property tax savings as an incentive to facilitate rehabilitation and expansion of the building at this location; and

**WHEREAS**, The Town Council has considered the following objectives in making a decision about Economic Revitalization Area designation:

Effective utilization of vacant urban land; rehabilitation and replacement of structures and facilities that are technologically, economically or energy obsolete located in areas where obsolescence may lead to a decline in employment and tax revenues; retention of existing jobs and creation of new jobs; and

**WHEREAS**, Implementation of the Economic Revitalization Area is intended to, in time, increase the property tax base of the Town of Highland, retain and create jobs and meet the Town's development objectives, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Highland as follows:

**Section 1.** The Highland Town Council will consider designating the Real Estate which is the subject of this Resolution as an Economic Revitalization Area as that term is defined in Indiana Code 6-1.1-12.1; as amended, (the "Act"). Final designation as an Economic Revitalization Area will occur only upon adoption of a Final Economic Revitalization Area Resolution confirming this Preliminary Resolution.

**Section 2.** The Final Resolution designating an Economic Revitalization Area may establish general standards to be used for evaluating applications for tax deduction that have a reasonable relationship to development objectives of the area and a fee for filing an application sufficient to defray actual processing and administrative costs.

**Section 3.** The Town Council hereby fixes **7:00 PM, Monday, April 14, 2008**, in the Council Chambers, Highland Town Hall, 3333 Ridge Road, Highland, Indiana, as the time and place for a public hearing for receiving remonstrances and objections from persons interested in or affected by the designation of a Economic Revitalization Area and directs the publication of notice of said hearing in accordance with the requirements of applicable law. At this hearing, the Town Council will take action relative to this Preliminary Resolution and determine whether the Real Estate should be declared an Economic Revitalization Area.

**DULY RESOLVED and ADOPTED** this 10<sup>th</sup> Day of March 2008 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

**Attest:**

Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

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Councilor Herak reported from the Sanitary Board that the Town council and the board met during the Board's recent study session discussing the solution for back-up energy for the several pump stations under the control of the Sanitary District. The discussion included an instruction to NIES Engineering to develop an engineering estimate to equip all stations with generators.

**Councilor Dan Vassar:** Parks and Recreation Board Liaison • Building and Inspection Committee • Plan Commission member.

Councilor Vassar expressed condolences to the family of Chela Martinez, late of Highland, and a well-regarded restaurateur in Highland.

Councilor Vassar reported for the Parks and Recreation Department that the annual Easter Egg Hunt will take place Saturday, March 15 immediately following the Chamber of Commerce's Breakfast with the Easter Bunny. It was also noted that the Park and Recreation Board and its Architects would be meeting with the Town Council to discuss the Park and Recreation Capital plan.

**Councilor Brian Novak:** • Waterworks Board Liaison • Fire Personnel Committee Lake County Solid Waste Management District Board of Directors member • Insurance Committee, member.

Councilor Novak congratulated Fire Chief William Timmer on the attainment of his MPA.

Councilor Novak reported that the Lake County Solid Waste Management District Board of Directors did not meet.

**Councilor Konnie Kuiper:** Town Board of Metropolitan Police Commissioners Liaison • Traffic Safety Commission Member • Chamber of Commerce Liaison.

Councilor Kuiper reported that the Traffic Safety Commission met with representatives of the School Town and discussed parking issues near Southridge Elementary School.

**Councilor Bernie Zemen:** Town Executive • Police Pension Board of Trustees Chair • Budget Committee Chair • Redevelopment Commission Liaison • Plan Commission member • Insurance Committee, member.

The Town Council President reported that the Redevelopment Commission had been advised that the City of Hammond Redevelopment Commission had reviewed Requests for Qualifications from several interested developers and would soon be seeking requests for specific proposals associated with the cooperative redevelopment and reclamation project at the site of the former River Park Apartments. It was also noted that former Bult Oil site on First Street, Highland, subject to receipt of the letter of remediation, would then be quit claimed from the Lake County Commissioners to the Redevelopment Department.

#### **Comments from the Public for Matters not on the Agenda**

There were no comments.

**Payment of Accounts Payable Vouchers.** There being no further business from the floor, Councilor Herak moved to allow the accounts payable vouchers as filed on the pending pay docket, covering the period February 26, 2008 through to March 10, 2008. Councilor Novak seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion

passed. The accounts payable vouchers were allowed and the clerk-treasurer was authorized to make payment.

**General Fund, \$296,861.19; Motor Vehicle Highway and Street (MVH) Fund, \$39,575.49; Law Enforcement Cont. Education and Supply Fund, \$344.34; Innkeeper Tax Fund, \$372.17; FSA Agency Fund, \$3,198.71; Insurance Premium Fund, \$98,490.29; Information and Communications Technology Fund, \$7,769.92; Donation Fund, \$86.33; Special Events Non Reverting Fund, \$59.36; Police Pension Fund, \$58,384.36; Municipal Cumulative Capital Development Fund, \$132,770.00; Traffic Violations Agency Fund, \$1,104.00; Total: \$639,016.16.**

**Adjournment.** Councilor Kuiper moved that the meeting be adjourned. Councilor Vassar seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The regular meeting of the Town Council meeting of Monday, March 10, 2008 was adjourned at 7:45 O'clock p.m.

There was no study session following the meeting.

Michael W. Griffin, IAMC/CMC/CPFA  
Clerk-Treasurer